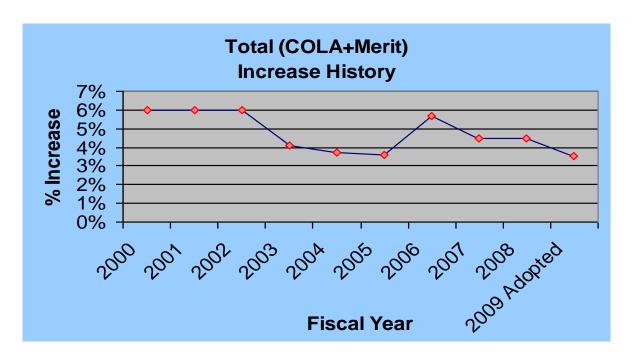
County
Cost of Living (COLA) and Merit Increase History

	Cost of Living (COLA) Increases	Merit Increases	Total
FY2000	3.00%	3.00% 2 Steps	6.00%
FY2001	3.00%	3.00% 2 Steps	6.00%
FY2002	3.00%	3.00% 2 Steps	6.00%
FY2003	2.60%	1.50% 1 Step	4.10%
FY2004	2.20%	1.50% 1 Step	3.70%
FY2005	2.10%	1.50% 1 Step	3.60%
FY2006	2.70%	3.00% 2 Steps	5.70%
FY2007	3.00%	1.50% 1 Step	4.50%
FY2008	2.50%	2.00% Average Based on Performance	4.50%
FY2009 Adop	ted 2.50%	1.00% Average Based on Performance	3.50%



## New Kent County Salary Schedule 2008-2009

(Based on 2.5% scale adjustment)

	Minimum 2080		Midpoint 2080		Maximum 2080	
Grade	Hours	Hourly	Hours	Hourly	Hours	Hourly
1	\$13,259.00	\$6.37	\$15,160.00	\$7.29	\$17,593.00	\$8.46
2	\$13,922.00	\$6.69	\$15,918.00	\$7.65	\$18,473.00	\$8.88
3	\$14,618.00	\$7.03	\$16,714.00	\$8.04	\$19,396.00	\$9.33
4	\$15,349.00	\$7.38	\$17,550.00	\$8.44	\$20,367.00	\$9.79
5	\$16,116.00	\$7.75	\$18,426.00	\$8.86	\$21,384.00	\$10.28
6	\$16,922.00	\$8.14	\$19,349.00	\$9.30	\$22,455.00	\$10.80
7	\$17,768.00	\$8.54	\$20,317.00	\$9.77	\$23,577.00	\$11.34
8	\$18,656.00	\$8.97	\$21,331.00	\$10.26	\$24,757.00	\$11.90
9	\$19,589.00	\$9.42	\$22,398.00	\$10.77	\$25,993.00	\$12.50
10	\$20,568.00	\$9.89	\$23,517.00	\$11.31	\$27,292.00	\$13.12
11	\$21,596.00	\$10.38	\$24,694.00	\$11.87	\$28,658.00	\$13.78
12	\$22,676.00	\$10.90	\$25,926.00	\$12.46	\$30,090.00	\$14.47
13	\$23,810.00	\$11.45	\$27,224.00	\$13.09	\$31,594.00	\$15.19
14	\$25,001.00	\$12.02	\$28,585.00	\$13.74	\$33,174.00	\$15.95
15	\$26,251.00	\$12.62	\$30,017.00	\$14.43	\$34,836.00	\$16.75
16	\$27,564.00	\$13.25	\$31,516.00	\$15.15	\$36,577.00	\$17.59
17	\$28,942.00	\$13.91	\$33,093.00	\$15.91	\$38,406.00	\$18.46
18	\$30,389.00	\$14.61	\$34,748.00	\$16.71	\$40,325.00	\$19.39
19	\$31,908.00	\$15.34	\$36,483.00	\$17.54	\$42,339.00	\$20.36
20	\$33,503.00	\$16.11	\$38,308.00	\$18.42	\$44,458.00	\$21.37
21	\$35,178.00	\$16.91	\$40,223.00	\$19.34	\$46,681.00	\$22.44
22	\$36,937.00	\$17.76	\$42,233.00	\$20.30	\$49,012.00	\$23.56
23	\$38,784.00	\$18.65	\$44,344.00	\$21.32	\$51,463.00	\$24.74
24	\$40,723.00	\$19.58	\$46,562.00	\$22.39	\$54,037.00	\$25.98
25	\$42,759.00	\$20.56	\$48,891.00	\$23.51	\$56,740.00	\$27.28
26	\$44,897.00	\$21.59	\$51,335.00	\$24.68	\$59,576.00	\$28.64
27	\$47,142.00	\$22.66	\$53,903.00	\$25.91	\$62,556.00	\$30.08
28	\$49,499.00	\$23.80	\$56,596.00	\$27.21	\$65,683.00	\$31.58
29	\$51,974.00	\$24.99	\$59,425.00	\$28.57	\$68,964.00	\$33.16
30	\$54,573.00	\$26.24	\$62,399.00	\$30.00	\$72,415.00	\$34.81
31	\$57,302.00	\$27.55	\$65,519.00	\$31.50	\$76,040.00	\$36.56
32	\$60,167.00	\$28.93	\$68,796.00	\$33.08	\$79,839.00	\$38.38
33	\$63,175.00	\$30.37	\$72,235.00	\$34.73	\$83,833.00	\$40.30
34	\$66,334.00	\$31.89	\$75,845.00	\$36.46	\$88,024.00	\$42.32
35	\$69,651.00	\$33.49	\$79,637.00	\$38.29	\$92,423.00	\$44.43
36	\$73,134.00	\$35.16	\$83,621.00	\$40.20	\$97,045.00	\$46.66
37	\$76,791.00	\$36.92	\$87,803.00	\$42.21	\$101,900.00	\$48.99
38	\$80,631.00	\$38.76	\$92,192.00	\$44.32	\$106,994.00	\$51.44
39	\$84,663.00	\$40.70	\$96,803.00	\$46.54	\$112,344.00	\$54.01
40	\$88,896.00	\$42.74	\$101,641.00	\$48.87	\$117,957.00	\$56.71

#### New Kent County Schedule of Long-Term Debt FY09

Type of Obligation	Type of Project Financed	Date Issued	Interest Rate	Loan Term	Bond Amount	Construction Fund	Last Payment Due	FY09 Principal Due	FY09 Interest Due	FY09 Total Debt Payment	Outstanding Balance at 06-30-2009
IDA (Revenue) 1997C	Refunding Series 1991/1993 Co. Courts Facilities	Dec-97	5.65%	15	2,290,000		1/15/2012	-		-	-
IDA (Revenue)	Refunding Series Replaces IDA Revenue 1997 C	Jun-08	3.44%	5	797,897		6/30/2012	276,213.60	20,052.03	296,265.63	330,795.90
2007	Human Services Building	Oct-07	3.98%	20	2,800,000		2/1/2027	73,841.00	141,157.33	214,998.33	2,726,159.00
IDA	High School, School Buses, Athletic Complex	Dec-95	7.12%	15	715,326		5/10/2010	-	-	-	-
IDA	Refunding Series Replaces IDA Revenue 1995 abd 1997C (School F	Apr-08 Portion)		15	154,210			76,504.03	3,875.47	80,379.50	77,705.93
VPSA (1993)	High School Bonds	Jun-94 7	.10%-7.50%	20	3,925,000		12/15/2008	100,000.00	4,300.00	104,300.00	-
VPSA (1995)	Primary School Bonds	Nov-94	6.60%	20	1,603,206		7/15/2014	84,604.00	39,676.04	124,280.04	565,196.00
VPSA (2007)	School Bonds	Nov-07	5.10%	20	6,919,103		7/15/2027	320,523.00	407,203.07	727,726.07	6,598,980.00
Literary	High School Loan	Dec-90		20	2,000,000		2/1/2009	100,000.00	3,000.00	103,000.00	-
G.O. Bond - School	VRS Refunding	Sep-99	7.15%	16	440,000		7/1/2015	26,727.11	19,712.59	46,439.70	248,973.44
2005 (BB&T)	School Bus Garage	Aug-05 3	.76-3.86%	14	2,300,000	2,279,966	2/1/2020	137,615.81	76,687.02	214,302.83	1,901,932.39
VPSA School Bond, Series 2006	Elementary School	Nov-07		20	7,500,000		7/15/2026	338,106.00	314,393.65	652,499.65	6,467,813.00
VPSA Subsidy Loan Nov. 2005	Primary School	Nov-06 4	.41-4.25%	20	2,412,201	2,546,033	7/15/2025	114,944.00	105,759.75	220,703.75	2,070,841.00
EDA, Lease Rev Bond, Series 2006	High School, Sheriff's Annex, Elem Sch High School	Sep-07 4	.48-4.15%	23	49,725,000	50,564,395	2/1/2029	- =	1,945,825.28	1,945,825.28	41,356,409.00
	Elementary School								160,244.44	160,244.44	3,405,821.92
	Sheriff's Annex							-	151,087.62	151,087.62	3,211,203.52
	Courthouse Project							-	82,411.42	82,411.42	1,751,565.56
EDA Bonds, Series 2008	School Roof Projects	Jun-08	3.44%	15	1,439,021	0	6/30/2023	87,372.48	36,264.19	123,636.67	1,439,020.61
	Total Debt Service Payments FY2009									5,248,100.93	
VRA Pooled Financing, 2004B	Utility System	Nov-04 4	.53-4.55%	30	17,675,000	16,621,040	10/1/2034	370,000.00	743,206.26	1,113,206.26	16,940,000.00
	New Kent Airport	Mar-07	4.95%		140,000		9/1/2017	6,267.80	3,542.00	9,809.80	133,732.20
	Capitalized Interest Total All Debt Service Due For FY2009					912,116		2,112,718.83	4,258,398.16	6,371,116.99	

# **Surrounding Counties' Tax Rates**

County/City	Updated FY09 Proposed RE Rate	1 Cent on RE Rate	Total Revenue Generated	Frequency of Assessments	Last Re-assessment
Middlesex	\$0.35	250,000	8,750,000	Every 4 Years	2008
	<b>V</b>		-,,	,	
King & Queen	\$0.48	75,000	3,600,000	Every 4 Years	2006
Caroline	\$0.53	310,000	16,430,000	Every 4 Years	2005
Goochland	\$0.53	425,000	22,525,000	Every 2 Years	2007
Matthews	\$0.56	127,500	7,140,000	Every 6 Years	2004
Gloucester	\$0.61	380,000	23,180,000	Every 2 Years	2006
York	\$0.66	890,000	58,517,500	Every 2 Years	2007
Powhatan	\$0.71	350,580	24,891,180	Every 2 Years	2006
New Kent	\$0.73	232,500	16,972,500	Every 4	2008
	(0.67 Equalized Rate)			Years/Going to	
				<b>Every 2 Years</b>	
James City	\$0.77	1,100,000	84,700,000	Annually	2007
Prince George	\$0.80	250,000	20,000,000	Annually	2008
Hanover	\$0.81	1,200,000	97,200,000	Annually	2007
Poquoson	\$0.81	170,000	13,770,000	Annually	2006
King William	\$0.81	282,000	22,842,000	Every 2 Years	2008
	(0.69 Equalized Rate)				
Charles City	\$0.82	58,000	4,756,000	Every 4 Years	2005
Henrico	\$0.87	3,340,000	290,580,000	Annually	2007
Chesterfield	\$0.95	3,250,000	308,750,000	Annually	2007
Colonial Heights	\$1.10	180,000	19,800,000	Every 2 Years	2008

#### FY09 ADOPTED BUDGET SUMMARY

#### **BUDGET CHALLENGES**

Debt Service (GF Impact)	28.7% Increase	965,279
Local School Funds	8.6% Increase	834,000
New Positions	5 Full-Time (1 Starting 1/1/08), 1 Part-Time, & 1 Part-Time to Full-Time (net of off-setting revenue)	163,802
Upgrades	8 – Various Positions	56,333
Contingency	43.6% Increase (Board of Equalization Process)	176,785
Gasoline (GF Impact)	20.4% Increase	41,485
Liability Insurance (GF Impact)	25.5% Increase (Increase in Square Footage)	25,937
Local Share of CSA/Human Services	21.9% Increase	219,970
Total		\$2,483,591

#### **BUDGETED REVENUES**

\$54,037,588 – This is a decrease (3.8%) from FY08, due to less Capital Projects being budgeted in FY09 from FY08.

General Property taxes are the largest locally generated revenues – Adopted \$20,888,346

OTB (Off Track Betting) revenues are estimated to generate \$727,850 – without this revenue source taxes would have to be increased another 3 to 4 cents to fund the budget

# MEALS TAX Where are the Funds Going To?:

ECONOMIC DEVELOPMENT (25%)	
Fund (7) Business Incentive Fund	\$121,250
SCHOOL CAPITAL PROJECTS (50%)	
Fund (40) Debt Fund Reserve	\$242,500
PARKS AND RECREATION PROJECTS (25%)	
Fund (7) Criss Cross Park Development	\$121,250
Fund (7) Quinton Community Center Improvements	\$ 36,500
(From Meals Tay Fund Ralance – Fycess Collected over Rudgeted)	

# **CSA** (Comprehensive Services Act) For troubled youth and their families

The County estimates it will receive \$1,371,071 for CSA to cover the state portion (56.75%) of the costs of services expected to reach \$2,581,315.

#### **KEY PERFORMANCE AREAS**

#### **Public Safety**

- Fees have started to be recovered from citizens' insurance companies for Ambulance and Rescue Services. If a citizen does not have insurance he/she may have payment responsibility waived. These fees will be appropriated as they are received for FY09.
- Ambulance and Rescue Squad Services Recovered Revenue has enabled the Department of Fire and Rescue to increase staffing levels in order to reduce response times to outlying areas and increase service coverage to populated areas of the County. These service levels will remain steady for FY09.
- A reduced personal property tax rate of 50% on one vehicle per qualified Fire, Rescue or Auxiliary Deputy Volunteer has been implemented for FY09.
- A new Squad Vehicle costing \$418,000 (\$65,000 Proffers; \$353,000 County Funds) is in the adopted FY09 budget.

#### **Strengthening Fiscal Resources**

- Budgeting for one additional employee in the Commissioner of Revenue's Office will enable the County to Re-assess on a two-year schedule instead of four.
- County Capital funds continue to be dedicated for future Capital projects at the rate of one cent. This is the first year that the value of one cent is based on the prior fiscal year (\$152,000 [FY08] vs. \$232,500 [FY09]).
- Grant Funding Contingency has been budgeted in the amount of \$85,000; the same amount as FY08.
- Income limits and net worth thresholds for real estate tax relief for qualified Elderly/Disabled Citizens have been increased to provide relief for more of our citizens.

#### **Parks & Recreation**

- Partially funded from Meals Tax, funds to increase Parking at the Quinton Community Center will enhance its marketability \$55,000 (\$36,500 Meals Tax; \$18,500 County Funds).
- Partially funded from Meals Tax, funds have been budgeted to develop Criss Cross Park \$185,000 (\$121,250 Meals Tax; \$63,750 County Funds).

- Funds have been budgeted to further develop Wahrani Nature Trail (\$15,000)
- In the amount of \$40,000, funds have been budgeted to continue the development of Quinton Community Park.
- A new position, a Program Recreation Specialist/Youth Coordinator, will assist with development of additional programs. Increased revenue from existing programs will entirely fund this position.

#### **Community Assets & Amenities**

- There is an increase in Debt Service due to the construction of the new High School, Maintenance Complex, Second Floor of the Courthouse and the construction of a new Sheriff's Complex. In addition, there is debt service for a Human Services building and for improvements to the existing High School and Middle School. There is partial planned revenue recovery from rental payments from agencies leasing the Human Services building.
  - Increased Buildings and Grounds Funds have been budgeted to maintain quality operations for the additional 99,291 square feet obtained from new structures.
- The Bay Area Transit Grant is supported by \$58,425 in local dollars to provide demandresponse transit service to New Kent County citizens.
- The Heritage Public Library is supported by \$184,530 which is a \$28,580 or an 18.3% increase over FY08. The increase is due to an additional \$20,000 being committed by the County for lease of their new space as well as an additional \$8,580 in operating funds.

#### **High Quality Customer Service**

- To provide better service to the community, 5 additional full-time positions, one part-time position and one upgrade from part-time to full-time have been approved. The Commissioner of Revenue will employ a Real Property Field Inspector, Human Resources will employ a Human Resources Assistant, the Treasurer will employ an Accounting Clerk, General Services will employ an additional custodian (start date of January 1, 2009), and Parks & Recreation will employ a Recreational Specialist/Youth Coordinator to fill the full-time positions. In addition, the County Attorney will hire a part-time Assistant County Attorney, and the part-time CSA Administrative Assistant will become full-time. The Youth Program Coordinator position and the Part-time Assistant County Attorney will be funded with dollars generated within their departments.
- Quarterly Newsletters will continue to be mailed to citizens to keep them informed of important dates and happenings within their County and Community
- New Kent University is scheduled to continue in the Fall (2008) to educate citizens about New Kent County Government. The first year was deemed a success and there are citizens on the waiting list to participate.

#### **Quality Education**

- The adopted local appropriation to the School increased by \$834,000 or 8.6%
- Overall General Funds devoted to Debt Service for FY09 have increased by \$965,279 primarily for new/improved School Facilities.
- Revenue, for the fifth year, has been earmarked to fund debt service for school construction projects
  - o Six (\$0.06) cents of the Real Estate revenue (\$1,395,000).
  - o 50% of the Meals Tax revenue (\$242,500)
  - o 50% of the Vinton Off-Track Betting revenue (\$20,000)
- Proffer Revenue, for the third year, has been earmarked to fund debt service for school construction projects.
  - Brickshire proffers equivalent to one cent (\$0.01) of the Real Estate Revenue (\$232,500).

#### **Land Use Planning**

• The County has continued to budget for Purchase of Development Rights (\$154,000) and Village Improvements (\$50,000). The adopted FY09 budget does not include funds for VDOT Revenue Sharing.

#### **Economic Development & Tourism**

- An Economic Development Incentive Fund was established in FY08 and in FY09 funding
  has been adopted in the amount of \$121,250 to be funded with Meals Tax revenue. These
  funds are to be used for such incentives as utility extensions, education grants, site
  development or acquisition, fee or utility hook-up payments, engineering/consultant
  services, business development grants and similar inducements to influence business
  location decisions.
- A new Small Business Site Improvement Program will be developed with \$25,000 of capital funds. This program will provide grants to existing businesses to make improvements to their property in the form of façade improvements, lighting, landscaping and signage.
- Machinery and Tools Tax has been reduced by half from \$3.00 to \$1.50.

#### **TRANSFERS OUT of General Fund**

#### (Represents the County's Local Share or Support of the Function)

	11 /
Social Services	\$ 235,211
<b>County Capital Projects</b>	\$ 152,000
<b>Human Services (CSA)</b>	\$ 1,225,244
Airport	\$ 55,374
Schools – Operating	\$ 10,498,595
School Debt Service	\$ 3,641,010
<b>County Debt Service</b>	\$ 691,438
Clean Community/Litter	<u>\$ 2,000</u>
TOTAL	\$16,500,872

#### **DEBT SERVICE**

### What are the Funds Being Used For??

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Debt	Service	Pay	yments
DCUL	DCI VICC	1 a	y IIICII LO

Administrative Paying Agent Fees	3,589
Existing Debt	236,459
Sheriff's Annex	151,088
Human Services Building	214,999
Courthouse Modifications	82 412

#### **SCHOOL**

#### **Debt Service Payments**

Administrative Paying Agent Fees	14,905
Existing Debt	680,283
Elementary School Debt Payment	812,745
High School Debt Payment	2,673,553
School Maintenance Garage	214,304
Old Middle/High School Roof/Conversion Projects	123,638

#### **AIRPORT**

### **Debt Service Payments**

T-Hangars	17,919
TOTAL	\$ 5,225,894

#### **CAPITAL PROJECTS**

Quinton Comm. Park	\$ 40,000
Wahrani Nature Trail	15,000
Quinton Comm. Center Improv.(\$18,500 Co./36,500 Meals Tax)	55,000
Criss Cross Park (\$63,750 Co./\$121,250 Meals Tax)	185,000
P&R Master Plan	15,000
Board Room HVAC	50,000
Admin. Building HVAC	60,000
Fire-Rescue Squad 3 (\$353,000 Co./\$65,000 Proffers)	418,000
MIS/GIS Upgrades	130,000
New Courthouse Building Modifications	150,000
<b>Survey Monumentation</b>	25,000
County Facility Rehab. Projects	257,200
Forms Printer	24,000

# CAPITAL PROJECTS (Cont'd)

Internet Access Equipment	10,000
P&R Internet Registration Package	15,000
Voting Equipment	12,500
Village Improvements	50,000
Purchase of Development Rights	154,000
Buses/Driver's Ed. Vechicle	234,110
Assessor/COR Vehicle	20,000
Sheriff's Vehicles	231,000
Other Vehicles	94,851
<b>Economic Development Incentive Fund (Meals Tax)</b>	121,250
Economic Dev. Small Business Site Improv.	25,000
RE Reserve – Capital Projects	152,000
Transfer to Airport	12,000
Transfer to the Computer Fund	141,200
Transfer to Debt Service-B'Shire School Proffer	<u>232,500</u>
TOTAL	\$ 2,929,611

## TAX RATE

<u>Fiscal Year</u>	Rate per \$100 of Assessed Value
1996	\$0.82
1997	\$0.82
1998	\$0.82
1999	\$0.82
2000	\$0.82
2001	\$0.72 (Reassessment)
2002	\$0.77
2003	\$0.79
2004	\$0.81
2005	\$0.76 (Reassessment)
2006	\$0.81
2007	\$0.93
2008	\$0.93
2009 Adopted	\$0.73 (Reassessment)