



TRANSFER OF EXISTING SERVICE

Water & Sewer
Public Utilities

Web site: www.co.new-kent.va.us/publicutilities

Please mail with your check to: New Kent County Utilities; PO Box 130, New Kent, VA 23124
 If in person, please bring your check and application to: New Kent County Utilities, 7051 Poindexter Road, New Kent, VA 23124

Date of Application: _____ Date Service to Begin: _____
Please Allow 5 Business Days For Completion

DESCRIPTION OF PROPERTY

Subdivision: _____ Service Address: _____

If you are a tenant you MUST have the landlord authorization form **BEFORE** submitting this application.

APPLICANT

Name: _____ Federal ID# or SSN: _____
 Contact Name: _____ Phone Number: _____
 Billing Address: _____
 City: _____ State: _____ Zip: _____
 Preference of receiving bill:
 Email: _____ Email bill Mail printed bill

CONTRACT BETWEEN CUSTOMER AND COUNTY

THIS APPLICATION SHALL SERVE AS THE CONTRACT BETWEEN THE COUNTY OF NEW KENT AND THE UNDERSIGNED. THE UNDERSIGNED AGREES TO PAY FOR ALL WATER USED, CONSUMED OR WASTED AND SEWAGE DISCHARGE AT THE ABOVE DESCRIBED PREMISES AT THE RATE ESTABLISHED BY THE BOARD OF SUPERVISORS. THE UNDERSIGNED FURTHER AGREES TO OBSERVE, COMPLY WITH AND BE BOUND BY ALL LAWS, ORDINANCES, RULES, REGULATIONS, TERMS AND CONDITIONS PRESCRIBED FOR AND RELATING THE USE OF WATER WHILE RECEIVING SERVICE.

BILLING CYCLES & CHARGES

BILLING PERIODS ARE BI-MONTHLY. MINIMUM CHARGES PER BILLING ARE **\$47.61** FOR WATER USE AND **\$66.15** FOR SEWAGE THROUGH A 5/8" & 3/4" METER. BILLING PERIODS ARE: JAN-FEB; MAR-APRIL; MAY-JUNE; JULY-AUG; SEPT-OCT; NOV-DEC.

SPECIAL NOTE: IT IS YOUR RESPONSIBILITY TO NOTIFY THE COUNTY IN WRITING WHEN MOVING FROM A SERVICE LOCATION TO RELIEVE YOU OF ANY FURTHER LIABILITY AND TO RECEIVE YOUR DEPOSIT REFUND IF DUE.

IRRIGATION INFORMATION

IT IS THE RESPONSIBILITY OF THE HOMEOWNER HOW THEY USE THEIR IRRIGATION SYSTEM. DPU OFFERS A SEPARATE METER FOR IRRIGATION USE, HOWEVER, IF YOU CHOOSE NOT TO HAVE THE IRRIGATION METER AND WATER YOUR LAWN YOU WILL BE CHARGED SEWER ON ALL WATER USED THROUGH YOUR DOMESTIC METER. PLEASE SEE BACK OF APPLICATION FOR MORE INFORMATION ON IRRIGATION USAGE.

Signature: _____ Date: _____
 Printed Name: _____

FEES — PLEASE MAKE CHECK PAYABLE TO: NEW KENT COUNTY

PLEASE INQUIRE WITH NEW KENT COUNTY UTILITIES AT (804) 966-9676 IF YOU HAVE QUESTIONS.

IF YOU ARE A TENANT, YOU MUST HAVE THE LANDLORD AUTHORIZATION FORM WHEN APPLYING

Deposit Schedule		
Owner's Deposit:	\$50.00	UT0000
Tenant's Water Deposit:	\$100.00	UT0000
Tenant's Sewer Deposit:	\$150.00	UT0000
Tenant's Irrigation Deposit:	\$100.00	UT0000

Fee for Transfer of Existing Service (Owner/Tenant)		
Transfer Fee:	\$35.00	POSTF
Owner Deposit:	\$50.00	UT0000
Tenant's Deposit:	\$	UT0000
Total Due:		

★ ★ ★ ★ ★ FOR OFFICE USE ONLY ★ ★ ★ ★ ★

Customer #: _____ Service Location #: _____ Book & Page #: _____

PAID BY: CASH CHECK# _____ Money Order _____ Credit Card

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IRRIGATION USAGE:

As a water conserving measure, New Kent Public Utilities has design goal of 10 gallons per minute & 150 gallons per day for residential irrigation systems. This is more than adequate for most lawns, and need not run every day to keep a lawn healthy. In subdivisions where irrigation meters have been pre-approved, customer should contact DPU either in person or by phone to obtain information about getting an irrigation meter installed. Irrigation meter fees range from \$300 to \$1,000 depending on location. It is the customer's responsibility to connect their irrigation system to the County supplied meter. Regular water rates are charged for irrigation usage. However, when the irrigation meter is installed sewer charges are not billed on the water used for irrigation. In subdivisions where irrigation meters are not available, regular sewer usage fees are charged on all water used.

New Kent Public Utilities does not adjust water accounts because of over excessive use of irrigation without a separate irrigation meter.